

Bagian Umum

Sebagaimana tugas dan fungsinya, Bagian Umum masih tetap melakukan pemeliharaan dan penambahan inventaris kantor yang dibutuhkan serta melakukan penambahan koleksi buku perpustakaan.

A. Buku

Pada tahun 2011, PUSHAM Ull telah memiliki 2270 judul dengan penambahan sekitar 317 judul buku dari 1953 judul pada tahun sebelumnya.

Selain menerbitkan berbagai alat kampanye seperti buletin, majalah dan komik, pada tahun ini juga PUSHAM Ull menambah terbitan tahun sebelumnya, yaitu:

1. *Robohnya Keadilan! Politik Hukum Ham Era Reformasi*
Penulis: Dr. Suparman Marzuki, S.H., M.Si

2. *Kamilah Polisi-Polisi Masa Depan*
Penulis: Puguh Windrawan, S.H., Dkk
3. *Tragedi Politik Hukum HAM*
Penulis: Dr. Suparman Marzuki, S.H., M.Si
4. *Hegemoni Rezim Intelljen: Sisi Gelap Peradilan Kasus Komando Jihad*
Penulis: Dr. M. Busyro Muqoddas. S.H., M.Hum
5. *Polisi-Polisi Masa Depan*
Penulis: Imran, Zuhdan & Tim Pusham Ull
6. *Belajar Hidup Bersama*
Penulis: Wahyudin Nur & Tim Pusham Ull
7. *Meraih Suara Umat*
Penulis: Wahyudin Nur & Tim Pusham Ull

2. *We Are the Future Police*
al
By: Puguh Windrawan, S.H., et
3. *Political Tragedy of Human Rights Law*
By: Dr. Suparman Marzuki, S.H., M.Si
4. *Intelligence Regime Hegemony: Dark Side of Jihad Command Case*
By: Dr. M. Busyro Muqoddas. S.H., M.Hum
5. *Future Police*
By: Imran, Zuhdan & Pusham Ull Team
6. *Learn to Live Together*
By: Wahyudin Nur & Pusham Ull Team
7. *Reaching the People Vote*
By: Wahyudin Nur & Pusham Ull Team

1. *The Fall of Justice! Politics of Human Rights Law in Reform Era*
By: Dr. Suparman Marzuki, S.H., M.Si

According to its duties and functions, General Affairs is still maintaining and adding office inventories and supplies as needed, and adding books for library collections.

In 2011, PUSHAM Ull has had 2270 titles of book with the addition of approximately 317 titles from 1953 titles in the previous year.

A. Book

Besides publishing campaign tools such as bulletins, magazines and comics, PUSHAM Ull also publish several books this year, namely:

Inventories

No.	Items	Specification/Type/Brand	Amount
Typing tools			
1.	Printer	HP LaserJet M1132 MFP (print scan copy)	1
2.	Printer	HP Deskjet 1050 (print scan copy)	1
Documentation			
1.	Voice Recorder	Sony ICD-PX312/2GB	1
2.	Voice Recorder	Sony ICD-PX820/2GB	1
Transportation tool			
1	Automobile	Toyota Innova G, DSL, Minibus, 2011	1

B. Office Equipment
 In 2011 PUSHAM UII has purchased some supporting office activities equipment as addition to prior year inventories. Following are the procurement of goods:

B. Office Equipment
 In 2011 PUSHAM UII has purchased some supporting office activities

B. Peralatan Kantor

Tahun 2011 ini, PUSHAM UII telah membeli beberapa peralatan penunjang aktifitas kantor sebagai

tambahan inventaris kantor pada tahun sebelumnya. Berikut pengadaan barang pada sepanjang tahun 2011:

No.	Nama Barang	Spesifikasi/Jenis/Merk	Jumlah
Alat Tulis Ketik			
1.	Printer	HP Laserjet M1132 MFP (print scan copy)	1
2.	Printer	HP Deskjet 1050 (print scan copy)	1
Dokumentasi			
1.	Perekam Suara	Sony ICD-PX312/2GB	1
2.	Perekam Suara	Sony ICD-PX820/2GB	1
Alat Transportasi			
1	Mobil	Toyota Innova G, DSL, Minibus, 2011	1

Realisasi Program Tahun 2011

No.	Kegiatan	Waktu	Tempat	Peserta	Sumber Dana
1.	Rangkaian Program Polmas dan HAM: a. Kuliah Umum Polmas HAM di Kampus b. Seminar Polmas dan HAM di Kampus c. Penandatanganan MoU dengan Akpol d. Workshop Penyusunan Modul Training e. Penguatan Kapasitas Pokja COP f. FGD Hasil Riset Keamanan g. Riset Keamanan h. Seminar dan Workshop Hasil Penelitian Penyempurnaan Penyusunan Perduptar i. Training Gadik Akpol j. Training Taruna/IAkpol k. Training Pengasuh Akpol l. Training Advokasi Kebijakan m. Training Satpol PP n. Pembuatan Komik o. Workshop Evaluasi Program Akpol p. Training Polmas dan HAM untuk Polisi dan Pokja q. Penerbitan Buletin	1 Jan-31 Des 2011	DIY dan Jawa Tengah	Kelangan Kepolisian, taruna Akpol, mahasiswa, masyarakat umum	The Asia Foundation
2.	Diseminasi Pemenuhan Hak Kesehatan Perempuan dan Hak Reproduksi	1 Maret 2011	Hotel Jakartajogja Plaza	Legislatif, eksekutif, NGO, dosen, mahasiswa	Yayasan Kesehatan Perempuan Jakarta
3.	Training HAM untuk Hakim I & II: Penguatan Perspektif Hukum Hak Asasi Manusia	2-5 Mei 2011 dan 30 Mei-2 Juni 2011	Medan dan Makassar	60 Hakim dari wilayah Sumatera dan Indonesia dan Indonesia bagian Timur	NCHR Universitas Oslo, Norway

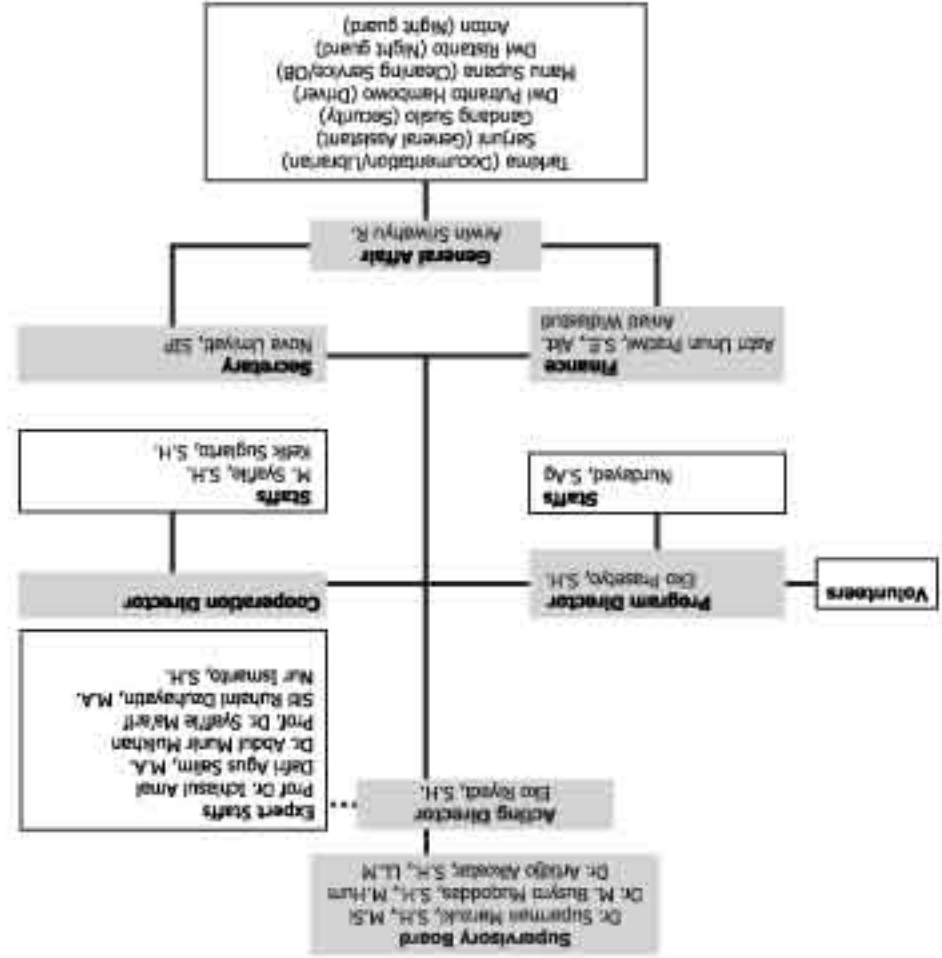
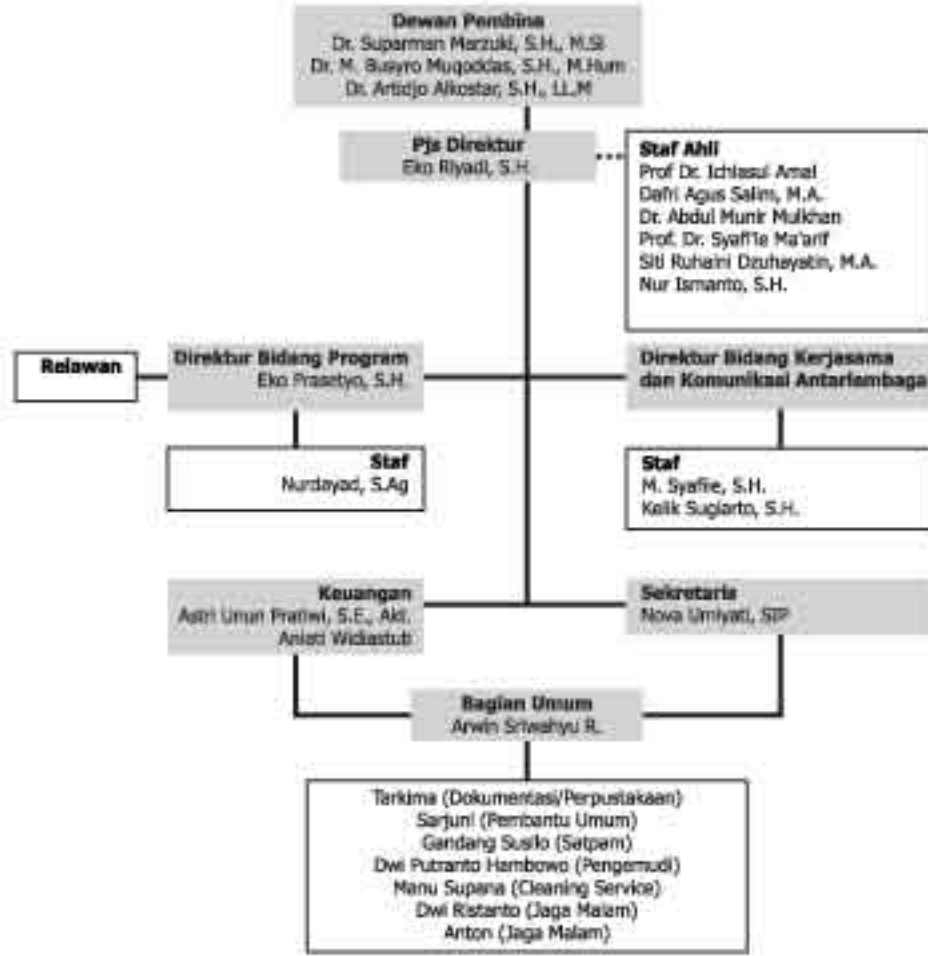
No.	Project Title	Period	Venue	Participants	Donor Agency
1.	Strengthen Civic Values through Religious Institutions and the Police in Indonesia: a Public Lecture on Community Policing and Human Rights in Campuses	1 Jan-31 Dec 2011	DIY and Central Java	Police officials, the Police Academy Cadets, students, public	The Asia Foundation Jakarta
d.	Publications				
e.	COP Taskforce				
f.	Training for Police and COP				
g.	Workshop with Police Academy				
h.	Program Evaluation				
i.	Comic Making				
j.	Advocacy				
k.	Training of Policy				
l.	Force				
m.	Government Security				
n.	Training for Local				
o.	Caretakers				
p.	Training for Cadets				
q.	Training for Cadets				
r.	Human Rights and COP				
s.	Academy's Educators				
t.	Training for the				
u.	for Cadets				
v.	Academy's Special Rule				
w.	the Retirement of the				
x.	the Research Results on				
y.	Seminar and Workshop on				
z.	Security Research				
aa.	of Security Research				
ab.	Discussion on the Results				
ac.	of Security Research				
ad.	Focused Group				
ae.	Force Capacity				
af.	Strengthening COP Task				
ag.	Academy				
ah.	Modules for Police				
ai.	Human Rights and COP				
aj.	Workshop on Preparing				
ak.	Police Academy				
al.	Understanding with the				
am.	Memorandum of				
an.	The Signing of				
ao.	Seminars in Campuses				
ap.	Community Policing				
aq.	Human Rights and				
ar.	Campuses				
as.	Human Rights in				

Programs of Year 2011

No.	Project Title	Period	Venue	Participants	Donor Agency
2.	Dissemination on Health and Reproduction Rights for Women	1 March 2011	Jogjakarta Plaza Hotel	MP, executive, NGO, lecturers, students	Women's Health Foundation Jakarta
3.	Strengthening Human Rights Perspective for Justices in Indonesia Batch I & II	2-5 May 2011 and 30 May-2 June 2011	Medan and Makassar	60 Judges from Sumatra and Eastern Indonesia	NCHR University of Oslo, Norway
4.	Preparing Handling Mechanism for Human Rights Violations Report of the Center for Human Rights Studies and the National Commission on Human Rights in Indonesia	1 June-5 Sep 2011	Jakarta, Surabaya, Medan, Tarakan	KOMNAS HAM, PUSHAM Ubaya, PUSHAM Unimed, PUSHAM UBT	Raoul Wallenberg Institute of Human Rights and Humanitarian Law (RWI), Universitas Lund, Swedia
5.	Human Rights Advanced Training Batch I	8-10 June 2011	Jogjakarta Plaza Hotel	40 human rights law lecturers	NCHR University of Oslo, Norway
6.	Regular Internal Discussion	April-August 2011	PUSHAM UII Meeting Room	Staffs, employees, volunteers of PUSHAM UII	PUSHAM UII
7.	Human Rights Basic Training Batch II	26-29 Sep 2011	Jogjakarta Plaza Hotel	37 human rights law lecturers	NCHR University of Oslo, Norway
8.	Socializing Reproductive Health Rights and Law number 36 of 2009 on Health	30 Sep 2011	Santika Premiere Jogja Hotel	36 human rights law lecturers	Women's Health Foundation Jakarta
9.	Human Rights Basic Training Batch III	10-13 Oct 2011	Surabaya	36 human rights law lecturers	NCHR University of Oslo, Norway
10.	Developing the Practice of Human Rights and Non-Discrimination Education in Islamic Schools and Mosques	Oct - Dec 2011	DIY	Pesantren and Islamic Activists	TIFA Foundation Jakarta
11.	Human Rights and Conflict Resolution Research Methodology Training for Lecturers and NGO Activists in Southeast Asia	25-30 Oct 2011	Puri Artha Hotel Yogyakarta	30 human rights law lecturers and activists from 8 countries	Raoul Wallenberg Institute of Human Rights and Humanitarian Law (RWI), Universitas Lund, Swedia
12.	Evaluation Research: The Use of Human Rights Law Textbook	1 Nov 2011-28 Feb 2012	Medan, Yogyakarta, Balikpapan	Writers and Readers	NCHR University of Oslo, Norway
13.	Human Rights Lecturing for Activists in Yogyakarta	19 November 2011	PUSHAM UII Meeting Room	Activists and Lecturers	PUSHAM UII

No.	Kegiatan	Waktu	Tempat	Peserta	Sumber Dana
4.	Riset Penyusunan Mekanisme Penanganan Laporan Pelanggaran HAM yang diterima oleh PUSHAM dan KOMNAS HAM RI	1 Juni-5 Sep 2011	Jakarta, Surabaya, Medan, Tarakan	KOMNAS HAM, PUSHAM Ubaya, PUSHAM Unimed, PUSHAM UBT	Raoul Wallenberg Institute of Human Rights and Humanitarian Law (RWI), Universitas Lund, Swedia
5.	Training HAM Lanjutan untuk Dosen Hukum dan HAM	8-10 Juni 2011	Hotel Jogjakarta Plaza	40 dosen pengajar hukum HAM	NCHR Universitas Oslo, Norwegia
6.	Diskusi Internal	April-Agustus 2011	Kantor PUSHAM UII	Staf, karyawan, relawan PUSHAM UII	PUSHAM UII
7.	Training HAM Dasar untuk Dosen Baru II	26-29 Sep 2011	Hotel Jogjakarta Plaza	37 dosen pengajar hukum HAM	NCHR Universitas Oslo, Norwegia
8.	Sosialisasi Hak Kesehatan Reproduksi dan Undang-Undang No. 36 Tahun 2009 tentang Kesehatan	30 Sep 2011	Hotel Santika Premiere Jogja	36 dosen pengajar hukum HAM	Yayasan Kesehatan Perempuan Jakarta
9.	Training HAM Dasar untuk Dosen Baru III	10-13 Okt 2011	Surabaya	36 dosen pengajar hukum HAM	NCHR Universitas Oslo, Norwegia
10.	Program Islam: Mengembangkan Praktek Pendidikan HAM dan Non Diskriminasi pada Komunitas Pesantren dan Aktivistis Islam Militan: a. Penyusunan Modul dan	Okt - Des 2011	DIY	Aktivistis Islam dan Pesantren	TIFA Foundation Jakarta
11.	Training Metodologi Riset HAM dan Konflik bagi Dosen dan Aktivistis NGO se Asia Tenggara	25-30 Okt 2011	Hotel Puri Artha Yogyakarta	30 dosen dan aktivis HAM dari 8 Negara Asia Tenggara	Raoul Wallenberg Institute of Human Rights and Humanitarian Law (RWI), Universitas Lund, Swedia
12.	Riset Penggunaan Buku Ajar Hukum HAM	1 Nov 2011-28 Feb 2012	Medan, Yogyakarta, Balikpapan	Penulis dan Pembaca Buku	NCHR Universitas Oslo, Norwegia
13.	Kuliah Aktivistis	19 November 2011	Kantor PUSHAM UII	Aktivistis dan Mahasiswa	PUSHAM UII

Struktur Organisasi



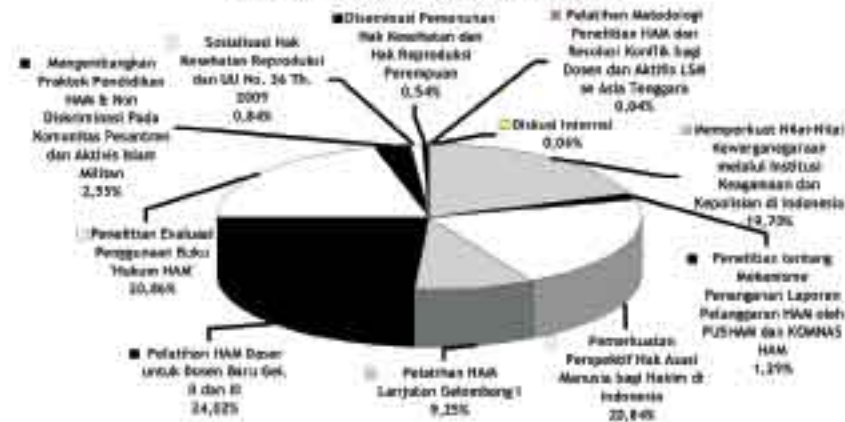
Organization Chart

Laporan Keuangan

Pengelolaan Dana Program Pusat Studi Hak Asasi Manusia Universitas Islam Indonesia Tahun 2011

No.	Nama Proyek/Program	Lembaga Donor	Jumlah Dana Dikelola (Rp)	% use	Jangka Waktu
1.	Memperkuat Nilai-Nilai Kewarganegaraan melalui Institut Keagamaan dan Kepolisian di Indonesia	TAF	832.695.500	19,70%	1 Januari - 31 Desember 2011
2.	Penelitian tentang Mekanisme Penanganan Laporan Pelanggaran HAM oleh PUSHAM dan KOWNAS HAM	RWI Lund University Sweden	54.678.000	1,29%	1 Juni - 5 September 2011
3.	Pemeriksaan Perspektif Hak Asasi Manusia bagi Hakim di Indonesia	NCHR	880.700.000	20,84%	2 Mei - 2 Juni 2011
	Pelatihan HAM Lanjutan Gelombang I		390.915.000	9,25%	8 - 10 Juni 2011
	Pelatihan HAM Dasar untuk Dosen Baru Gel. II dan III		1.014.880.200	24,02%	September - Oktober 2011
	Penelitian Evaluasi Penggunaan Buku Hukum HAM		881.430.900	20,86%	November 2011 - Februari 2012
4.	Mengembangkan Praktek Pendidikan HAM & Non Diskriminasi Pada Komunitas Pesantren dan Aktifis Islam Militan	Yayasan TIFA	107.685.000	2,55%	Oktober - Desember 2011
5.	Sosialisasi Hak Kesehatan Reproduksi dan UU No. 36 Th. 2009	Yayasan Kesehatan Perempuan	35.650.000	0,84%	30 September 2011
	Diseminasi Pemenuhan Hak Kesehatan dan Hak Reproduksi Perempuan		23.000.000	0,52%	1 Maret 2011
6.	Pelatihan Metodologi Penelitian HAM dan Resolusi Konflik bagi Dosen dan Aktifis LSM se Asia Tenggara	South East Asia Human Rights Network	1.700.000	0,04%	25 - 30 Oktober 2011
7.	Diskusi Internal	PUSHAM UII Yogyakarta	2.532.000	0,06%	Januari - Desember 2011
Total			4.225.886.600	100,00%	

Prosentase Pengelolaan Dana Program Pusat Studi Hak Asasi Manusia Universitas Islam Indonesia Tahun 2011

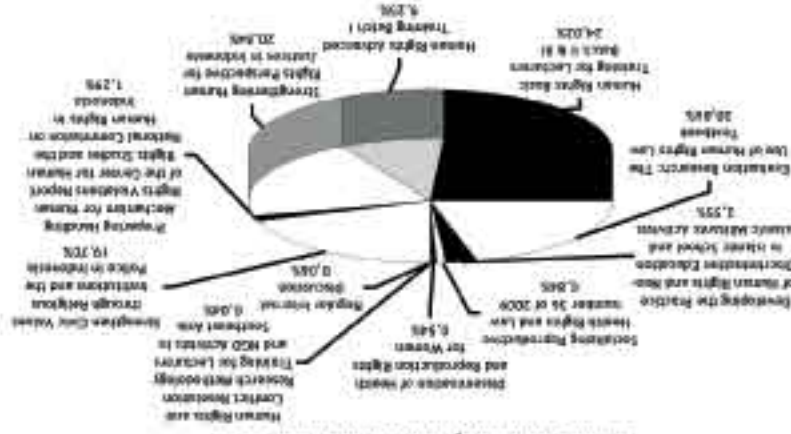


Financial Statement

Financial Statement of Indonesia Year 2011

No.	Project Title	Agency Donor	Fund Managed (Rp)	% use	Period
1.	Strengthening Civic Values through Religious Institutions and the Police in Indonesia	TAF	832.695.500	19,70%	1 January - 31 December 2011
2.	Preparing Handling Mechanism for Human Rights Violations Report of the Center for Human Rights Studies and the National Commission on Human Rights in Indonesia	RWI Lund University Sweden	54.678.000	1,29%	1 June - 5 September 2011
3.	Strengthening Human Rights Perspective for Justices in Indonesia	NCHR	880.700.000	20,84%	2 May - 2 June 2011
	Human Rights Advanced Training Batch I		390.915.000	9,25%	8 - 10 June 2011
	Human Rights Basic Training for Lecturers Batch II & III		1.014.880.200	24,02%	September - October 2011
	Evaluation Research: The Use of Human Rights Law Textbook		881.430.900	20,86%	November 2011 - February 2012
4.	Developing the Practice of Human Rights and Non-Discrimination Education in Islamic School and Islamic Militant Activists	TIFA	107.685.000	2,55%	October - December 2011
5.	Socializing Reproductive Health Rights and Law number 36 of 2009	Women Health Foundation	35.650.000	0,84%	30 September 2011
	Dissemination of Health and Reproduction Rights for Women		23.000.000	0,52%	1 March 2011
6.	Human Rights and Conflict Resolution Research South East Asia Human Rights Network	South East Asia Human Rights Network	1.700.000	0,04%	25 - 30 October 2011
7.	Regular Internal Discussion	PUSHAM UII Yogyakarta	2.532.000	0,06%	January - December 2011
Total			4.225.886.600	100,00%	

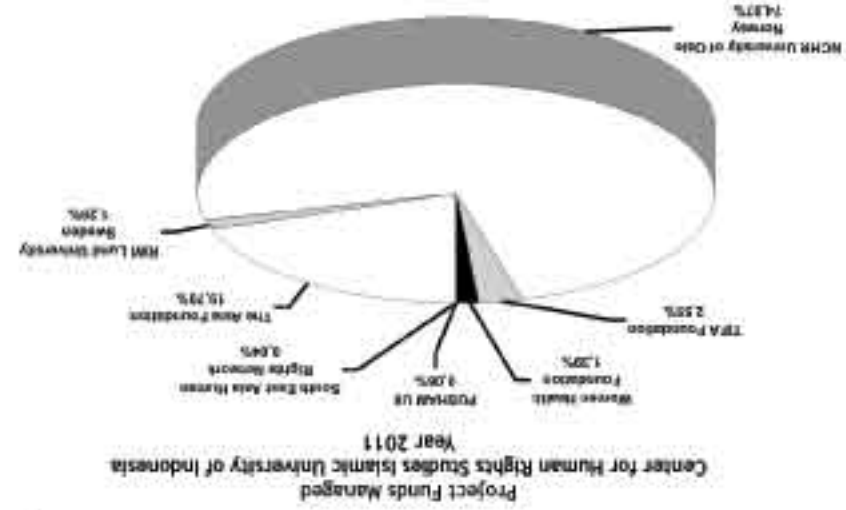
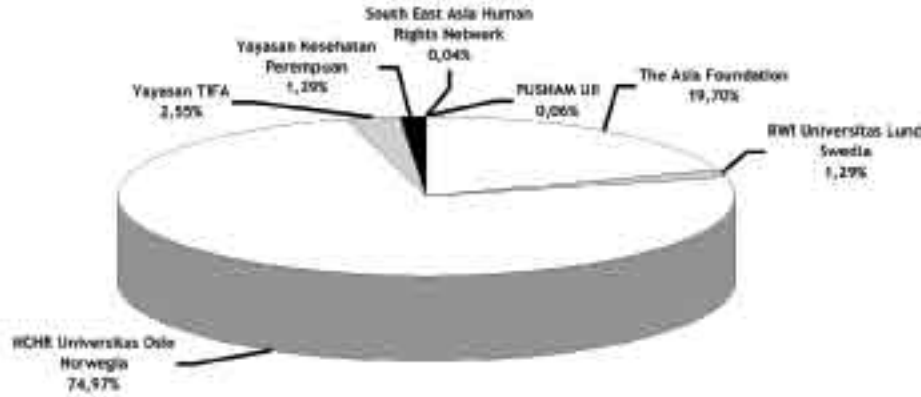
Project Funds Managed Center for Human Rights Studies Islamic University of Indonesia Year 2011



**Pengelolaan Dana Program
Pusat Studi Hak Asasi Manusia Universitas Islam Indonesia
Tahun 2011**

No.	Nama Proyek/Program	Lembaga Donor	Jumlah Dana Dikelola (Rp)	Sub Total	% ase
1.	Memperkuat Nilai-Nilai Kewarganegaraan melalui Institut Keagamaan dan Kepolisian di Indonesia	TAF	832.695.500	832.695.500	19,70%
2.	Penelitian tentang Mekanisme Penanganan Laporan Pelanggaran HAM oleh PUSHAM dan KOMNAS HAM	RWI Lund University Sweden	54.678.000	54.678.000	1,29%
3.	Memperkuat Perspektif Hak Asasi Manusia bagi Hakim di Indonesia	NCHR	880.700.000	3.167.946.100	74,97%
	Pelatihan HAM Lanjutan Gelombang I		390.915.000		
	Pelatihan HAM Dasar untuk Dosen Baru Gel. II dan III		1.014.880.200		
	Penelitian Evaluasi Penggunaan Buku 'Hukum HAM'		881.450.900		
4.	W Mengembangkan Praktek Pendidikan HAM & Non Diskriminasi Pada Komunitas Pesantren dan Aktifis Islam Militan	Yayasan TIFA	107.685.000	107.685.000	2,55%
5.	Sosialisasi Hak Kesehatan Reproduksi dan UU No. 36 Th. 2009	Yayasan Kesehatan Perempuan	35.650.000	35.650.000	0,87%
	Diseminasi Pemenuhan Hak Kesehatan dan Hak Reproduksi Perempuan		23.000.000		
6.	Pelatihan Metodologi Penelitian HAM dan Resolusi Konflik bagi Dosen dan Aktifis LSM se Asia Tenggara	South East Asia Human Rights Network	1.700.000	1.700.000	0,04%
7.	Diskusi Internal	PUSHAM UII Yogyakarta	2.532.000	2.532.000	0,06%
Total			4.225.886.600	4.225.886.600	100,00%

Prosentase Pengelolaan Dana Program
Pusat Studi Hak Asasi Manusia Universitas Islam Indonesia
Tahun 2011



No.	Project Title	Donor Agency	Fund (Rp)	Sub Total	% ase
1.	Strengthen Civic Values through Religious Institutions and the Police in Indonesia	TAF	832.695.500	832.695.500	19,70%
2.	Violations Report of the Center for Human Rights Studies and the National Commission on Human Rights in Indonesia	RWI Lund University Sweden	54.678.000	54.678.000	1,29%
3.	Strengthening Human Rights Perspective for Justices in Indonesia	NCHR	880.700.000	3.167.946.100	74,97%
	Human Rights Advanced Training Batch I		390.915.000		
	Human Rights Basic Training for Lecturers Batch II & III		1.014.880.200		
	Evaluation Research: The Use of Human Rights Law Textbook		881.450.900		
4.	Developing the Practice of Human Rights and Non-Discrimination Education in Islamic School	TIFA	107.685.000	107.685.000	2,55%
5.	Societizing Reproductive Health Rights and Law Women Number 36 of 2009	Yayasan Kesehatan Perempuan	35.650.000	35.650.000	0,87%
	Dissemination of Health and Reproduction Rights for Women		23.000.000		
6.	Methodology Training for Lecturers and NGO Activists in Southeast Asia	South East Asia Human Rights Network	1.700.000	1.700.000	0,04%
7.	Regular Internal Discussion	PUSHAM UII Yogyakarta	2.532.000	2.532.000	0,06%
Total			4.225.886.600	4.225.886.600	100,00%

Financial Statement
Center for Human Rights Studies Islamic University of Indonesia
Year 2011